

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT  
BOARD MEETING MINUTES  
JULY 13, 2011**

The LaGrange County Regional Utility District Board met in Regular Session on July 13, 2011 at 6:00 P.M., in the District Office, located at 116 E Wayne Street, LaGrange, Indiana.

**MEETING ATTENDANCE:**

**BOARD MEMBERS:**

<b>ROLL CALL</b>	Mike Sutter, President Ron Kantorak, Vice President Bob Jarolim, Secretary/Treasurer Bob Murphy
<b>ABSENT</b>	Howard Slater

**EX-OFFICIO MEMBERS:**

<b>ROLL CALL</b>	George Bachman, County Commissioner
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**ADMINISTRATIVE MANAGER:** Heidi M Sisco

**OPERATIONS MANAGER:** Don Skinner

<b>ADVISORS:</b>	John Gastineau, Attorney Steve Henschen, GAI Consulting
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The meeting was called to order by Mike Sutter at 6:00 P.M.

Roll Call was taken by Heidi Sisco, Recording Secretary.

Bob Jarolim amended the agenda to add early redemption of bonds.

Motion was made by Bob Murphy to approve the amended agenda. Motion was seconded by Bob Jarolim. Motion was carried unanimously.

Mike Sutter amended the June 8<sup>th</sup> minutes on page 3, bottom of the page should read “noting that the project was ready to be bid.”

Motion was made Bob Jarolim to approve the amended minutes from the regular session held June 8, 2011. Motion was seconded by Ron Kantorak. Motion was carried unanimously.

The June Treasurer’s report was given by Bob Jarolim.

Motion was made by Bob Murphy to approve the June Treasurer’s report. Motion was seconded by Ron Kantorak. Motion was carried unanimously.

Bob Jarolim recommended calling the \$11,000.00 bond for Region A due 01/01/2043, and paying \$20,000.00 on the Region B bond that is due 01/01/2037.

Motion was made by Bob Jarolim to approve his recommendation of bond prepayments. Motion was seconded by Bob Murphy.

Roll call vote:

Mike Sutter-Yes

Ron Kantorak-Yes

Bob Jarolim-Yes

Howard Slater-Absent

Bob Murphy-Yes

Motion carried.

Bob Jarolim reviewed the quarterly reports.

Motion was made by Ron Kantorak to approve the quarterly reports. Motion was seconded by Bob Murphy. Motion carried unanimously.

The claims listed below were presented to the Board for approval.

REGISTER OF CLAIMS dated JULY 13, 2011 EXECUTIVE ORDER

INVOICE TRANSACTION DATE-JUNE 14, 2011 \$16,196.51

INVOICE TRANSACTION DATE-JUNE 29, 2011 \$14,736.09

INVOICE TRANSACTION DATE-JUNE 30, 2011 \$62,906.09

INVOICE TRANSACTION DATE-JULY 1, 2011 \$ 606.97

INVOICE TRANSACTION DATE-JULY 8, 2011 \$ 8,811.29

REGISTER OF CLAIMS dated JULY 13, 2011

\$39,331.92

Motion was made by Bob Murphy to approve the claims listed on the Register of Claims dated July 13, 2011. Motion was seconded by Ron Kantorak. Motion was carried unanimously.

Brian Bashore, Summer Intern, presented the Operators Report.

Motion was made by Bob Jarolim to approve the Operators Report. Motion was seconded by Ron Kantorak. Motion was carried unanimously.

Heidi Sisco presented the Administrator's report.

Motion was made by Bob Jarolim to approve the Administrator's report. Motion was seconded by Ron Kantorak. Motion was carried unanimously.

The meeting was opened for public comments on non public hearing issues and items not on the agenda.

Motion was made by Bob Murphy to grant the request of the Indiana Toll Road Concession Company to exclude and exempt property associated with the Toll Road Plaza from connecting to the District's water and sewer lines at the Fawn River Crossing. The District should advise Indiana Toll Road Concession Company: 1) That the subject property has been excluded and exempted from the project to connect from the District's water and sewer lines, 2) That the District does not have the authority to take a position with regard to whether the Indiana Toll Road Concession Company has relinquished or will relinquish the participation in a program of financial incentives offered by LaGrange County, 3) If the Indiana Toll Road Concession Company wishes to clarify whether it may participate in said program of financial incentives it should consult with LaGrange County Board of County Commissioners or LaGrange County Redevelopment Commission, both of whom shall be notified of the District's decision to exclude and exempt the aforementioned property from the water and sewer line connection project. Motion was seconded by Bob Jarolim.

Roll call vote:

Mike Sutter-Yes  
Ron Kantorak-Yes  
Bob Jarolim-Yes  
Howard Slater-Absent  
Bob Murphy-Yes  
Motion carried.

Motion was made by Bob Murphy to award the contract for the Fawn River Crossing project to Niblock, in the amount of \$174,900, and to authorize Board President, Mike Sutter, to sign the documents subject to the review of John Gastineau. Motion was seconded by Bob Jarolim.

Roll call vote:

Mike Sutter-Yes  
Ron Kantorak-Yes  
Bob Jarolim-Yes  
Howard Slater-Absent  
Bob Murphy-Yes  
Motion carried.

County Commissioner, George Bachman, confirmed that the county has appropriated the funding for the Fawn River Crossing connection project.

Motion was made by Ron Kantorak authorizing John Gastineau to proceed with defense of the District in the Fielder's petition, in the manner discussed in Executive Session. Motion was seconded by Bob Murphy.

Roll call vote:

Mike Sutter-Yes  
Ron Kantorak-Yes  
Bob Jarolim-Yes  
Howard Slater-Absent  
Bob Murphy-Yes  
Motion carried.

Don Skinner did a presentation on an upgraded oxidation ditch that he would like to install at the Region B treatment plant.

Motion was made by Ron Kantorak to allow Don to seek bids on the Aero, Triton, and other similar systems for the Region B treatment plant. Motion was seconded by Bob Murphy. Motion carried unanimously.

Heidi Sisco discussed the property at 7735S 805E, owned by Danny Conley. Heidi explained that an anonymous caller had contacted the District and stated that the mobile home on the property was currently being rented and there was a camper also on the property that was being occupied as living quarters. Heidi said Don Skinner looked at the camper and didn't see any connection for the sewer so the staff was unsure how the waste was being disposed. Board members instructed John Gastineau to review the issue and address it at the August meeting.

Heidi Sisco provided an update on the Bret Elliott property at Royer Lake. Heidi said that John Gastineau had mailed the information to the Elliott's notifying them that they were not in compliance with the District's ordinance. She and Don had delivered the same information to Mrs. Elliott. Heidi said to this point they had not had any contact from the Elliott's and the porta potty was still in place and being used. Heidi said the trouble with this property is that it currently was not in the District's billing system. John Gastineau said he would review the issue and make a recommendation that August meeting. Bob Murphy said he would follow up with the various county offices.

Heidi Sisco stated that the District's CPA, Anna Efthimiou, would like permission to file the state unemployment filings electronically but there would be a \$3.00 fee each quarter for this. Heidi explained that the state was pushing for everyone to move to the electronic filing and those that didn't had to send the report to one address and the payment to the other, causing an issue with things being lost and penalties being assessed. The Board agreed to allow the electronic filing of the state unemployment.

Motion was made by Bob Jarolim to approve the June Adjustments and Other Charges. Motion was seconded by Bob Murphy. Motion was carried unanimously.

The meeting was opened for additional Board comments.

Motion was made by Bob Jarolim to adjourn the meeting at 7:44 PM. Motion was seconded by Ron Kantorak. Motion carried.

Respectfully Submitted,

Heidi M Sisco,  
Recording Secretary