

**LAGRANGE COUNTY REGIONAL UTILITY DISTRICT
BOARD MEETING MINUTES
JANUARY 12, 2011**

The LaGrange County Regional Utility District Board met in Regular Session on January 12, 2011 at 6:00 P.M., in the District Office, located at 116 E Wayne Street, LaGrange, Indiana.

MEETING ATTENDANCE:

BOARD MEMBERS:

ROLL CALL Mike Sutter, President
 Ron Kantorak, Vice President
 Bob Jarolim, Secretary/Treasurer
 Howard Slater
 Bob Murphy

EX-OFFICIO MEMBERS:

ROLL CALL George Bachman, County Commissioner

ADMINISTRATIVE MANAGER: Heidi M Sisco

OPERATIONS MANAGER: Don Skinner

ADVISORS: John Gastineau, Attorney
 Steve Henschen, Bonar Group

The meeting was called to order by Mike Sutter at 6:00 P.M.

Roll Call was taken by Heidi Sisco, Recording Secretary.

Motion was made by Howard Slater to approve the amended agenda. Motion was seconded by Bob Jarolim. Motion was carried unanimously.

Motion was made by Bob Jarolim to nominate Mike Sutter for President. Motion was seconded by Ron Kantorak.

Motion was made by Bob Jarolim to close the nominations for President. Motion was seconded by Ron Kantorak.

Roll call vote:

Mike Sutter-Yes

Howard Slater-Yes

Bob Jarolim-Yes

Ron Kantorak-Yes

Bob Murphy-Yes

Motion carried.

Motion was made by Howard Slater to nominate Ron Kantorak for Vice President. Motion was seconded by Bob Jarolim.

Motion was made by Bob Jarolim to close the nominations for Vice President. Motion was seconded by Bob Murphy.

Roll call vote:

Mike Sutter-Yes

Howard Slater-Yes

Bob Jarolim-Yes

Ron Kantorak-Yes

Bob Murphy-Yes

Motion carried.

Motion was made by Ron Kantorak to nominate Bob Jarolim for the Secretary/Treasurer.

Motion was seconded by Howard Slater.

Motion was made by Bob Murphy to close the nominations for Secretary/Treasurer. Motion was seconded by Ron Kantorak.

Roll call vote:

Mike Sutter-Yes

Howard Slater-Yes

Bob Jarolim-Yes

Ron Kantorak-Yes

Bob Murphy-Yes

Motion carried.

Motion was made by Howard Slater to approve the minutes of the December 8, 2010 Regular Session. Motion was seconded by Ron Kantorak. Motion carried unanimously.

The December Treasurer's report was given by Bob Jarolim.

Motion was made by Howard Slater to approve the December Treasurer's report. Motion was seconded by Ron Kantorak. Motion was carried unanimously.

Bob Jarolim presented the quarterly financial reports for the 4th quarter.

Motion was made by Ron Kantorak to approve the quarterly financial reports. Motion was seconded by Howard Slater. Motion was carried unanimously.

Bob Jarolim stated it would be his recommendation to hold off further investments until the Board has the year end financial reports from Umbaugh.

Motion was made by Bob Murphy to take the recommendation on investments by Bob Jarolim. Motion was seconded by Ron Kantorak. Motion carried unanimously.

Bob Jarolim discussed the Public Deposit Insurance Fund, referring to an article in the Fort Wayne Journal Gazette.

Bob Jarolim noted that the District had received the official report from the Indiana State Board of Accounts regarding the District audit for January 1, 2008 thru December 31, 2009, without any exceptions on the report.

The claims listed below were presented to the Board for approval.

REGISTER OF CLAIMS dated JANUARY 12, 2011 EXECUTIVE ORDER
INVOICE TRANSACTION DATE-DECEMBER 9, 2010 \$ 297.64
INVOICE TRANSACTION DATE-DECEMBER 21, 2010 \$17,583.77
INVOICE TRANSACTION DATE-DECEMBER 22, 2010 \$ 1,364.00
INVOICE TRANSACTION DATE-DECEMBER 29, 2010 \$ 1,440.35
INVOICE TRANSACTION DATE-DECEMBER 30, 2010 \$77,826.84
INVOICE TRANSACTION DATE-DECEMBER 31, 2010 \$36,888.19
INVOICE TRANSACTION DATE- JANUARY 4, 2011 \$ 587.72
INVOICE TRANSACTION DATE- JANUARY 10, 2011 \$ 297.64
INVOICE TRANSACTION DATE- JANUARY 11, 2011 \$ 3,612.00

REGISTER OF CLAIMS dated JANUARY 12, 2011
\$39,082.61

Motion was made by Howard Slater to approve the claims listed on the Register of Claims dated January 12, 2011. Motion was seconded by Ron Kantorak. Motion was carried unanimously.

Don Skinner presented the Operator's report.

Motion was made by Bob Jarolim to approve the Operator's report. Motion was seconded by Howard Slater. Motion was carried unanimously.

Heidi Sisco presented the Administrator's report.

Motion was made by Ron Kantorak to approve the Administrator's report. Motion was seconded by Howard Slater. Motion was carried unanimously.

The meeting was opened for public comments on non public hearing issues and items not on the agenda.

The following people spoke under public comments:
George Bachman

The issues for Fawn River Crossing were discussed with the Operators report, without any action being taken.

John Gastineau provided the Shipshewana West project update.
Steve Weideman, Shipshewana West, read a statement from the Shipshewana Community Lake Improvement Association (SCLIA).

Heidi Sisco presented an amendment from PHP regarding the change to the District's FSA plan, allowing employees to put \$1,000.00 annually into the FSA plan.

Motion was made by Bob Jarolim authorizing Mike Sutter, President, to sign the Amendment to the LaGrange County Regional Utility District Salary Reduction Plan. Motion was seconded by Howard Slater.

Roll call vote:

Mike Sutter-Yes
Howard Slater-Yes
Bob Jarolim-Yes
Ron Kantorak-Yes
Bob Murphy-Yes
Motion carried.

Heidi Sisco presented an amendment from PHP regarding the fee schedule for the administration of the District's Health Reimbursement Arrangement and the Health Flexible Spending Account.

Motion was made by Howard Slater authorizing Mike Sutter, President, to sign the PHP amendment to the fee schedule. Motion was seconded by Bob Jarolim.

Roll call vote:

Mike Sutter-Yes
Howard Slater-Yes
Bob Jarolim-Yes
Ron Kantorak-Yes
Bob Murphy-Yes
Motion carried.

Heidi Sisco said that along with help from Marianne Cole they had been researching different options for the District website, and it was their recommendation to use Go Daddy.Com to publish the website.

John Gastineau discussed the property owned by Jeff Fisher, 295 Lane 160. John explained that the property was sold at a tax sale in 2009, and there was some dispute over 4 outstanding liens that were filed in 2009. John said he had been in correspondence with attorney Wayne Greeson, who is representing the purchaser of the tax sale, WindGate Properties, LLC. John said it would be his recommendation that the Board adjust the lien amounts that were filed in 2009 and release the liens.

Motion was made by Bob Jarolim to release the 4 outstanding sewer liens from 2009 and adjust those balances off the District records, against the property at 295 Lane 160. Motion was seconded by Howard Slater.

Roll call vote:

Mike Sutter-Yes
Howard Slater-Yes
Bob Jarolim-Yes
Ron Kantorak-Yes
Bob Murphy-Yes
Motion carried.

Heidi Sisco presented an email request from Paul Giesecking, Indian Lakes Campground, to waive his December penalty. Heidi explained that Paul stated that he did not receive his December billing card in the mail.

Motion was made by Bob Murphy to deny the request from Paul Giesecking to waive the December penalty of \$183.33. Motion was seconded by Howard Slater.

Roll call vote:

Mike Sutter-Yes

Howard Slater-Yes

Bob Jarolim-Abstain

Ron Kantorak-Yes

Bob Murphy-Yes

Motion carried.

Motion was made by Bob Jarolim to approve the December Adjustments and Other Charges. Motion was seconded by Howard Slater. Motion was carried unanimously.

The meeting was opened for additional Board comments.

Ron Kantorak reviewed several graphs that he had prepared on grinder pump pulls, overtime, and electrical costs. Board members discussed some options on cost saving measures for the electrical costs.

John Gastineau discussed potential upcoming legislation that could have an impact on Regional Sewer Districts.

Mike Sutter stated that he was working on updating the Employee Personnel Manual and that he needed some volunteers to work on evaluations for Don Skinner and Heidi Sisco. Ron Kantorak and Bob Jarolim volunteered to do the evaluations.

Motion was made by Bob Jarolim to adjourn the meeting at 7:36 PM. Motion was seconded by Howard Slater. Motion carried.

Respectfully Submitted,

Heidi M Sisco,
Recording Secretary